

# **USFFD HALL OF FAME POLICY**

## **ARTICLE ONE -- HALL OF FAME**

### **1.1 NAME AND PURPOSE**

**1.1.1** There shall be the "United States Flag Football for the Deaf Hall of Fame".

**1.1.2** The purpose of the USFFD Hall of Fame shall be to honor and to enshrine deaf persons who have contributed exceptions service to the deaf of the United States in USFFD as players, leaders and coaches/managers. Also permanent files of documents, records, scorebooks, meeting minutes, program books and such other items of importance contributing to the archives shall be maintained. History of the USFFD shall be collected and maintained.

## **ARTICLE TWO – MANAGEMENT**

### **2.1 MANAGEMENT**

The USFFD Hall of Fame Director, the Committee consisting of the USFFD Executive Committee and all past Commissioners of the USFFD who are in good standing shall manage the affairs of the USFFD Hall of Fame. The Committee as whole shall be referred to as the USFFD Hall of Fame Committee.

### **2.2 RESPONSIBILITIES OF THE HALL OF FAME DIRECTOR**

The Hall of Fame Director shall be responsible for maintaining the permanent files and materials of the Hall of Fame. The Director shall be responsible for collecting and updating the USFFD records of all events. The director, with the assistance of the Hall of Fame Committee, shall be responsible for the purchase, maintenance and display of the permanent Hall of Fame plaques and the engraving work.

**2.2.1** The Director, with the assistance of Committee, shall be responsible for the purchase of the individual Hall of Fame plaque and the engraving work awarded to honorees.

**2.2.2** The Director shall be responsible for the induction of honorees at the Hall of Fame ceremony during the annual USFFD national championship tournament.

**2.2.3** The Director, with the assistance of the Committee, shall be responsible for maintaining photographs and citations of the honorees.

**2.2.4** The Director, with the assistance of the Committee, shall be responsible for screening, preparing of nomination, balloting and announcing of results. The voting shall be restricted to the Hall of Fame Committee.

**2.2.5** The Director shall be responsible for passing of the files and materials to his/her successors.

**2.2.6** The Director shall notify all winners thirty (30) days in advance of the Hall of Fame ceremony.

## **ARTICLE THREE -- HALL OF FAME FUNDS**

### **3.1 FUNDS**

The USFFD Treasurer shall set aside 25% from admission fee collected at all USFFD sports tournament for the Hall of Fame funds purposes.

**3.2** The USFFD Treasurer shall deposit the Hall of Fame fund when possible to accumulate interest. The USFFD Treasurer shall issue updated budget reports on the Hall of Fame.

**3.3** The Hall of Fame Committee may recommend using the fund for the Hall of Fame purposes with the approval of the USFFD Executive Committee.

**3.4** Use of the Hall of Fame funds shall be strictly limited to Hall of Fame purposes.

## **ARTICLE FOUR – CONTROLLING BODY**

### **4.1 CONTROLLING BODY**

There shall be a Hall of Fame Committee consisting of the Hall of Fame Director as Chairperson and four (4) people who are themselves already members of Hall of Fame. The Hall of Fame Director with the approval of the USFFD Executive Committee shall select them. The Hall of Fame Committee members may not hold any office in the USFFD. They may be replaced at the discretion of the USFFD Executive Committee.

**4.1.1** The Hall of Fame Committee shall oversee the Hall of Fame, screen and prepare all nominations, handle all ballots and announce the results. The Committee shall have full control of the Hall of Fame ceremony during the annual USFFD national championship tournament. The Committee shall be responsible for keeping up with orderly files on all nominations and materials and seeing that five by five inches (5" X 7") photographs and citations are permanent enshrined and for passing all materials on their successors.

**4.2** Timetable of nominations of candidates: Thumbnail sketches of nomination left over from previous years and request for nominations mailed by May 1<sup>st</sup>. Nominations shall be returned for screening by June 1<sup>st</sup>. Ballots and biographies shall be mailed by July 1<sup>st</sup>. Ballots shall be returned by August 15<sup>th</sup>. Notification of winner shall be announced before September 15<sup>th</sup>.

## **ARTICLE FIVE – ELIGIBILITY**

### **5.1 MINIMUM REQUIREMENTS**

- 5.1.1** Candidates shall have accumulated at least fifty (75) points. (Players, leaders, and coaches/managers)
- 5.1.2** Players shall have accumulated at least five (5) years of service within the USFFD excluding any activity prior to leaving grade and/or high school and shall have retired as active sports players at three years to be eligible.
- 5.1.3** Coaches/Managers shall have acted at the said profession for at least five (5) years.
- 5.1.4** Leaders shall have contributed at least five (5) years of service to USFFD sports.
- 5.1.5** Candidates shall be qualified for eligibility when accumulating minimum number of points in one of the categories.
- 5.1.6** Any player whose candidacy is approved for admittance and induction into the Hall of Fame shall be inactive in the said sports of USFFD for a period of three (3) years.
- 5.1.7** Only one (1) Hall of Fame award shall be presented per individual.
- 5.1.8** No person shall be elected in more than one category to the USFFD Hall of Fame.
- 5.1.9** An enticement of the candidates in the Old Timer category shall be earned between twenty-five (25) points and fifty (50) points.

## **ARTICLE SIX -- CRITERIA FOR SELECTIONS**

### **6.1 PROCEDURES**

- 6.1.1** Hall of Fame candidates shall be elected for outstanding performance, integrity, sportsmanship, character, leadership and long service recognition as provided by a point system.
- 6.1.2** There shall be no discrimination factors involved in selected a candidate. (i.e; race, creed, religion, political or residential, etc.;
- 6.1.3** Any Hall of Fame Committee member with the exception of the Hall of Fame Committee supporting materials may nominate candidates. However, if the Hall of Fame Director has additional facts available to him/her, it shall be his/her responsibility to enclose the information with the nominator's name and shall not disclosed.
- 6.1.4** The Hall of Fame Committee shall screen all nomination and on the basic of the criteria, select not less than one (1) nor more than three (3) names or persons who meet the highest standards. In the event that there are less than three (3) suitable candidates in any category, that category shall be left off the ballot. A summary of each nominee's qualifications, not to exceed two hundred fifty (250) words, shall be prepared and these shall be mailed with the ballot.
- 6.1.5** The Hall of Fame Committee may waive the minimum point system and three (3) years retirement in exceptional cases by a two-third (2/3) vote of the members of the Committee.

## **ARTICLE SEVEN – ELECTORS**

### **7.1 ELECTORS**

- 7.1.1** The Hall of Fame Director is responsible for nominating and electing without the electors with the understanding that the Director will inform the USFFD Executive Committee of his/her elections for Hall of Fame selections.
- 7.1.2** The Hall of Fame electors, at their discretion, may elect "Old Timers Players - players, coaches, managers and leaders". The results of the election shall be announced by September 15th.
- 7.1.3** Electors whose name(s) appear on the official ballot of the USFFD Hall of Fame election shall not be deprived of vote on the whole ballot, but shall not vote in the category in which his/her name appears.
- 7.1.4** The Hall of Fame electors may submit up to five (5) names in each category for election.
- 7.2** Verification of Ballots: Ballots shall be counted and the tabulated results shall be sent to the four - (4) members of Hall of fame Committee for verification. The Chairperson shall send copies of the ballots to any committee members when they request for it. They respond to the Chairperson regarding the verification of tabulations with ten (10) days. The Chairperson then may announce results of the ballots. After, a period of six (6) months, the Chairperson shall destroy all of the ballots received.

### **7.3 POINTS**

- 7.3.1** Electors may vote up to three (3) candidates in each category in a scale of five (5) points for first (1st) choice, three (3) points for second (2nd) choice and one (1) point for third (3rd) choice.

## **ARTICLE EIGHT -- HALL OF FAME CEREMONY**

### **8.1 CEREMONY**

The honorees shall be inducted into the USFFD Hall of Fame at halftime ceremony during the annual USFFD national championship tournament. The Hall of Fame director shall be responsible for presentations of individual plaques as well as exhibiting the perpetual plaque.

### **8.2 EXPENSE OF HONOREES**

The USFFD Hall of Fame Director shall purchase admission fee to the USFFD tournaments for the honorees at the expenses from Hall of Fame treasury/budget.

**8.2.1** The honorees shall be provided with airfare and lodging at the USFFD National Championship tournament for the year they are inducted in the Hall of Fame.

**8.2.2** The honorees shall be provided with a per diem equivalent to the USFFD Board for the tournament weekend.

### **8.3 PLAQUES**

**8.3.1** The honorees' names shall be engraved on the permanent USFFD Hall of Fame plaque, which shall be on display during the annual USFFD National Championship tournament.

**8.3.2** The honorees shall be given individual USFFD Hall of Fame plaques with their names engraved on them.

**8.3.3** All the newly elected Hall of Fame members shall receive a citation in the form of a plaque in recognition of their achievement. Also, a five by seven inches (5" X 7") photograph and a written citation shall be placed in an album held by the USFFD Hall of Fame Director. (Later all albums shall be displayed at a permanent site.)

## **ARTICLE NINE -- POINT SYSTEM TABLES**

### **9.1 ALLOCATION OF POINTS**

Whenever an individual shares his/her duties with another person during his/her tenure as manager, coach, officer or etc.; points received will be awarded on a fifty-fifty (50-50) basis between the two (2) individuals so as to promote fairness among them.

### **9.2 LEADERS**

Points shall be awarded as follows:

**9.2.1** For each elected Officer present at the USFFD Huddle meeting **7 Points**

**9.2.2** Each tournament director on completion of the tournament **7 Points**

### **9.3 COACHES AND MANAGERS**

Points shall be awarded as follows:

**9.3.1** Coach or Manager of USFFD team actually participating in USFFD national championship tournament **1 Point**

**9.3.2** Coach or Manager of USFFD team actually participating in USFTL national championship tournament **2 Points**

**9.3.3** In addition to the above, points shall be awarded to the Coach or Manager as follows:

Championship **4 Points**

Runner-up **3 Points**

Third place **2 Points**

**9.3.4** Coach and Manager of the Tournament **2 Points**

**9.3.5** Also a number of points will be awarded to the coach or manager of the USFFD team which placed similarly in the USFTL national championship tournament.

### **9.4 PLAYERS -- (MEN AND WOMEN)**

Points shall be awarded as follows:

**9.4.1** Active participant in USFFD national championship tournament **1 Point**

**9.4.2** Active participant in USFTL national championship tournament **2 Points**

**9.4.3** All-Around MVP **4 Points**

Offense MVP **3 points**

Defense MVP **3 points**

First (1st) Team All-Tournament **2 Points**

Second (2nd) Team All-Tournament **1 Point**

**9.4.4** Each participant on the team awarded Team Sportsmanship **1 Point**

**9.4.5** Each participant on the team awarded his or her coach as Coach of the Tournament **1 Point**

**9.4.6** In addition to the above, points shall be awarded to the players as follows:

Championship **4 Points**

Runner-up **3 Points**

Third place **2 Points**

**9.4.7** Also the number of points will be awarded to players of the USFFD who placed similarly in the USFTL national championship tournament.

## **ARTICLE TEN -- HALL OF FAME POLICY**

### **10.1 POLICY**

Hall of Fame policies may be amended, altered or revoked at the USFFD Huddle meetings by two-third (2/3) vote of the delegates present and voting at the meeting.